

# INSTRUCTIONS

## JOIN SPOUSE NO DEPENDENT- CSP APPLICATION

The primary benefit of this program is to enable join spouse couples without dependents serving concurrent tours in Korea accompanied tour entitlements and the same housing priority category. Only Join Spouse (Military-to-Military) with no dependents in DEERs or otherwise, may apply for the Joint Spouse No dependent CSP (JSND-CSP) program. To be considered eligible, BOTH join spouse military service members must have a projected assignment to an accompanied tour eligible installation (i.e., Osan AB and Camp Humphreys). If approved, both service members must agree to elect to serve the full accompanied tour length of 24 months, however only one service member of the join spouse household will be entitled to the full accompanied PCS entitlements.

In the unforeseen event either service member acquires a dependent while serving under the JSND-CSP program, both service member would automatically become disqualified from the JSND-CSP program and must immediately apply for a traditional Command Sponsorship Program with either service members CSP manager. JSND-CSP is strictly for couples without dependents since JSND-CSP does not offer any entitlement coverage needed to support dependents. This would be the same process for unaccompanied personnel serving in Korea that acquires a dependent during the middle their tenure in Korea at an accompanied authorized installation such as Osan AB or Camp Humphreys. However, the added benefit in transferring to a traditional CSP from a JSND-CSP billet would be to not incur any additional retainability nor impact your current DEROS since you are already enrolled in serving the accompanied tour length. Lastly, JSND-CSP participants that are disqualified must contact 51 FSS/FSPD CSP program manager at ([51FSS.fsmpd.csp@us.af.mil](mailto:51FSS.fsmpd.csp@us.af.mil)) to indicate their disqualification due to an acquired a dependent no later than 30 days from the change in status.

### Program Reference

7 AF CSP Personnel Service Delivery Guide - 11 Nov 2021

### Authorized Tour Lengths:

<b>Standard Accompanied Tour</b>	24 months
<b>Extended Accompanied Tour</b>	36 months

### Application Process & Checklist

Send ONE (per household) complete JSND-CSP Form along with all required supporting document (listed below) to [51FSS.fsmpd.csp@us.af.mil](mailto:51FSS.fsmpd.csp@us.af.mil) via encrypted email.

- FORMAT EMAIL SUBJECT: "JSND-CSP Application LASTNAME- RNLTLD"
- Please allow 7 Duty Days for processing before inquiring on status request.
- Incomplete or missing documents will be returned without action.

#### CHECKLIST:

- **JSND-CSP Application Form (1)**
  - BOTH Join Spouse applicant must complete
  - No missing initials
  - No missing digital signatures
- **DD Form 1172 - (x2) Both service member must submit**
  - Dated within 30 days from submission
- **AF Form 965 - (x2) Both service member must submit**
  - Both AF 965 must indicate accompanied tour
  - Must be signed

### JSND-CSP POC

51 FSS/FSPD

EMAIL: [51FSS.fsmpd.csp@us.af.mil](mailto:51FSS.fsmpd.csp@us.af.mil)

DSN: 315-784-8235

**AF APPLICATION FOR JOIN SPOUSE NO DEPENDENT-COMMANDSPONSORSHIP (JSND-CSP) IN KOREA**

1. Join Spouse Applicant 1			
RANK/NAME		DOD ID	
AFSC		CURRENT UNIT	
PROJ BASE		RNLTD	
PROJ UNIT		CURRENT BASE	
EMAIL			
<p>INITIAL</p> <p>I understand and agree, if approved JSND-CSP billet, I must serve the full accompanied tour length, minimum 24 months.</p> <p>I certify I do not have any dependents.</p> <p>I certify I have the required retainability to complete the full JSND-CSP accompanied tour length.</p> <p>I understand and agree, if at any point during my JSND-CSP tour in Korea, I acquire a dependent, I must notify 51 FSS/FSPD (51FSS.fsmpd.csp@us.af.mil) NLT 30 days of the change in status to forfeit my JSND-CSP billet number and must apply for a traditional CSP billet with my chain of command in Korea.</p> <p>I understand and agree, only (1) service member of the JSND-CSP applicant is authorized the full accompanied PCS entitlement.</p> <p>I certify the information provided in this application is true and correction to the best of my knowledge. I also certify I am submitting DD Form 1172 and AF Form 965 with this CSP application.</p> <p style="text-align: right;">_____ Applicant's Signature / Date</p>			
2. Join Spouse Applicant 2			
RANK/NAME		DOD ID	
AFSC		CURRENT UNIT	
PROJ BASE		RNLTD	
PROJ UNIT		CURRENT BASE	
EMAIL			
<p>INITIAL</p> <p>I understand and agree, if approved JSND-CSP billet, I must serve the full accompanied tour length, minimum 24 months.</p> <p>I certify I do not have any dependents.</p> <p>I certify I have the required retainability to complete the full JSND-CSP accompanied tour length.</p> <p>I understand and agree, if at any point during my JSND-CSP tour in Korea, I acquire a dependent, I must notify 51 FSS/FSPD (51FSS.fsmpd.csp@us.af.mil) NLT 30 days of the change in status to forfeit my JSND-CSP billet number and must apply for a traditional CSP billet with my chain of command in Korea.</p> <p>I understand and agree, only (1) service member of the JSND-CSP applicant is authorized the full accompanied PCS entitlement.</p> <p>I certify the information provided in this application is true and correct to the best of my knowledge. I also certify I am submitting a DD Form 1172 and AF Form 965 with this CSP application.</p> <p style="text-align: right;">_____ Applicant's Signature / Date</p>			

PREVIOUS EDITIONS ARE OBSOLETE (as of Nov 2023)

**PRIVACY ACT INFORMATION: The information in this form is FOR OFFICIAL USE ONLY. Protect IAW the Privacy Act of 1974.**